# repton parish council APPLICATION TO ERECT/re-instate A MEMORIAL at the burial ground

# (monsom lane)

All memorials to be installed must first be approved by the Clerk and the relevant fee paid. All applications will show full detail of the memorial to be installed indicating the size of memorial, the inscription and full installation details. All work will be in accordance with the Burial Ground Regulations and the NAMM Code of Working Practice. Upon approval a signed copy of the form will be issued to the applicant or memorial mason.

## DETAILS OF GRAVE

Section of Burial Ground (please circle): A / B / D / U

Grave Number:

Deed of Grant Number:

Name of Deceased:

## DETAILS OF APPLICANT

Full Name and Title of Applicant:

Applicant’s Address including postcode:

Email: Telephone:

### DECLARATION BY APPLICANT (Please circle A or B as appropriate)

A. I AM the registered owner of the Exclusive Rights of Burial as recorded on the Deed of Grant and hereby apply for a memorial permit to be issued subject to the regulations of Repton Parish Council

B. I AM NOT the registered owner of the Exclusive Rights of Burial as recorded on the Deed of Grant. I am a relative of the person buried in the grave but it is impractical for me to trace the rightful owner and I hereby apply for a memorial permit to be issued to place and maintain, or add an inscription on a memorial on the grave. I further declare that should the rightful owner be traced I agree to remove the memorial at my expense if requested.

I understand that I am responsible for the maintenance of the memorial and that the council may take any action they deem necessary should the memorial become unsafe or dilapidated. I also understand that the memorial may be removed temporarily to allow burials in adjacent graves of this grave.

Signature: Date:

## SECTION 3: DETAILS OF MEMORIAL MASON

Name of Memorial Mason:

Full Address including Postcode:

Email: Telephone:

NAMM/BRAMM Registration Number:

### Memorial Mason Disclaimer

I declare that the memorial shall be installed as indicated on this application form. No variation to the details on the application will be permitted. All work undertaken on site will also be in accordance with the detail submitted in this application and NAMM’s current Code of Working Practice.

I shall provide a guarantee for the memorial for a \_\_\_\_\_ year period, and a minimum of a five year insurance certification, issued to the grave owner by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Insurance Company (if applicable).

Signature of Memorial Mason: Date:

## SECTION 4: DETAILS OF MEMORIAL WORKS

### MEMORIAL PERMIT TYPE (tick as appropriate)

New Headstone (Grave) New Plaque (Cremation Plot) Existing Memorial (new inscription)

### MEMORIAL DETAILS

Nature of works and materials used:

Inscription:

Memorial drawing:

### Headstone for grave plot (including plinth)

Height (maximum 760 mm):

Width (maximum 760 mm):

Depth (maximum 305 mm):

### Plaque for ashes plot (must be set into ground)

Height (maximum 500 mm):

Width (maximum 500 mm):

# Repton Parish Council Contact details

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Form agreed by Repton Parish Council 14th September 2020

# FOR OFFICIAL USE ONLY

Grant Number: Fee: £ Received Date: Approved Date: Signature: